

DOCUMENTS TO BE SUBMITTED TO THE CAF/CAAF FOR THE CALCULATION OF THE ISEEU PARIFICATO

Student data:

- Identity document of the student
- Fiscal Code of the student
- Any documented disability or handicap of the student if recognized in Italy (more than 66 %)
- Matriculation number at the University of Perugia and course of study
- For foreign students with incomes also in Italy, DSU and ISEE certificate

Family composition:

It is necessary to provide a certificate attesting to the composition of the applicant's family, which includes the full name, place, date of birth and relationship of each family member.

Single-parent family:

- ✓ In the case of divorce/separation: the court order attesting to the divorce or separation is required.
- ✓ In the case of death: the death certificate is required.
- ✓ In the case of a student not recognized by the father: the student's birth certificate is required.
- ✓ In the case of an absent parent: certification of the parent's unavailability by the competent authorities is required.

Total income earned abroad in the year 2023 by all family members and by the student:

- Total income earned abroad in the year 2023 by all family members, through certification issued by the Public Administration responsible with reported total income (including taxes) from work or pension received by each of the members of the family
- In the case of divorce/separation: amounts received in support of children.
- In the case of presence of adult siblings that do not engage in any activity:
 - ✓ an appropriate certificate attesting to their nonemployment status or unemployment status and the amount of any unemployment benefits or similar payments received must be provided.
 - ✓ possible enrolment in school or university (this document must not be legalized, but only translated).

Properties owned By each family member as of december 31, 2023:

- A certification indicating the square meter area of the properties owned by each adult member of the family unit must be provided.
- If the family does not own a residential property, one of the following documents must be submitted:
 - ✓ Valid rental agreement in the country of origin, indicating the rent amount.
 - ✓ Valid document attesting to a free loan for use or transfer of property.
 - ✓ Certification issued by the competent authorities stating that there are no owned properties for each family member.

The value of the financial assets owned by each individual member of the family unit

It is necessary to submit the average balance or average monthly balance of each individual's bank accounts for the year 2023 (from January to December).

Translation and Legalization

Said certification must be translated in Italian and legalized by the Italian consular/diplomatic authorities competent for the pertinent territory, or legalized in accordance with the international agreements/regulations on the matter; in those countries where it is particularly difficult to obtain an authorized certification by the local Italian embassy, such documentation is issued by the competent diplomatic/consular representations in Italy and legalized by the pertinent territorial prefecture.

See: <https://www.esteri.it/it/servizi-consolari-e-visti/italiani-allestero/traduzione-e-legalizzazione-documenti>