

# 2026/2027



## PHD COMPASS

# GUIDE TO DOCTORAL STUDIES AT UNIVERSITY OF PERUGIA



A.D. 1308

**unipg**

UNIVERSITÀ DEGLI STUDI  
DI PERUGIA



**"Education is the point at  
which we decide whether  
we love the world enough  
to assume responsibility for  
it"**

**Hannah Arendt**

# INDEX

## Before your arrival

Visa application.....	p. 5
Tax ID code.....	p. 5
Recognition of foreign qualifications.....	p. 6
How to get to Perugia.....	p. 6
Mobility.....	p. 7
Accommodation.....	p. 7

## Upon your arrival

Residence permit and digital identity.....	p. 8
Health Care.....	p. 8
Family reunification.....	p. 8
Bank account.....	p. 9
Mobile telephony.....	p. 9
Registration for the INPS separate management system.....	p. 9
Welcome meetings.....	p. 9

## The People

Doctoral Coordinator.....	p. 10
Scientific tutor.....	p. 10
Representatives of PhD students .....	p. 10

## Living Perugia

Discovering Perugia.....	p. 11
Public transport.....	p. 11
WiFi.....	p. 12

## Places and Services

Account email.....	p. 13
Libraries and study rooms.....	p. 13
Transformative agreements.....	p. 13
MLOL.....	p. 13
University Language Centre (CLA).....	p. 14
University canteens.....	p. 14
Student associations.....	p. 14
Sport .....	p. 15

# INDEX

## Inclusion and Protection

Psychological and pedagogical-didactic support.....	p. 16
Trusted Advisor.....	p. 16
Codes of conduct and discipline.....	p. 16
Single Guarantee Committee (CUG).....	p. 17
In case of discrimination, harassment and gender-based violence.....	p. 17
Reporting of offences.....	p. 17

## Phd Life

Scholarship.....	p. 18
Rights and duties of doctoral students.....	p. 18
Ethical responsibility in research.....	p. 19
Research budget (purchases and missions).....	p. 20
Scholarship increase for periods abroad.....	p. 20
Erasmus+.....	p. 20
International cooperation.....	p. 21
Joint thesis supervision.....	p. 21
College Italy.....	p. 21
Artemis.....	p. 21
Student fees.....	p. 22
Obtaining the PhD degree.....	p. 22
Certificates.....	p. 22
Maternity.....	p. 23
Suspension of the doctoral scholarship.....	p. 23
Vacation.....	p. 23

## Useful Information..... p. 24



# BEFORE YOUR ARRIVAL

## VISA APPLICATION

To enroll in the doctoral program, if you are a non-EU citizen, you must apply for a study visa (type D) at the Italian consular office in your country of residence (more information is available on [this website](#)). The visa application must be submitted online via the [University platform](#).

Subsequently, the Doctoral Office of the University of Perugia confirms the application, sends the letter of admission, and forwards the documentation to the competent Italian Embassy or Consulate for final approval.

We strongly recommend starting the process well in advance (as soon as the ranking for approval of the documents is published). If you encounter difficulties obtaining a visa or are experiencing delays in arriving, please do not hesitate to contact the Doctoral Office at [ufficio.dottorati@unipg.it](mailto:ufficio.dottorati@unipg.it) — we will be happy to assist you.

## TAX ID CODE

The tax code (codice fiscale) is a personal alphanumeric code essential for carrying out numerous activities in Italy, such as opening a bank account, signing contracts, or accessing healthcare services. Before your arrival, the University can initiate the tax code application process on your behalf. For more information, please email [ufficio.dottorati@unipg.it](mailto:ufficio.dottorati@unipg.it).

Alternatively you can obtain your tax code by;

- completing the online form
- filling in the paper form and sending it by email to [dp.perugia@agenziaentrate.it](mailto:dp.perugia@agenziaentrate.it);
- or submitting it in person to the Revenue Agency (Agenzia delle Entrate), located near the Fontivegge train station.

For guidance, please refer to the following documents:

- [How to make an appointment](#)
- [Online document](#)

If you are looking for accommodation through a real estate agency, you can ask the agency to request a tax code on your behalf, provided the agent is willing to do so. We recommend obtaining your tax code as soon as possible, as it will be needed not only to sign the rental agreement but also to access a wide range of essential services in Italy.

# RECOGNITION OF FOREIGN QUALIFICATIONS

If you earned your degree abroad, you can only enroll in a doctoral program at the University of Perugia if the degree was awarded by an officially recognized institution and is equivalent to an Italian master's degree (or single-cycle master's degree), which allows access to a doctorate in the country in which it was awarded.

Any substantial differences compared to the Italian system may result in the qualification not being recognized.

Upon enrollment—or within the deadline indicated in the call for applications—you must submit complete documentation relating to your qualification, specifically related to the call for applications you applied to. Generally, the following documents are required:

- **A) Qualifications obtained in non-EU countries:**
  - copy of the diploma with official translation into Italian or English and relative legalization;
  - copy of the transcript of records (exams taken and grades), with official translation and legalization;
  - Declaration of Value issued by the Italian diplomatic authorities or, alternatively, Certificates of Comparability and Verification issued by the Italian ENIC-NARIC center (CIMEA).
- **B) Qualifications obtained in EU countries:**
  - copy of diploma and transcript of records;
  - Diploma Supplement in English or, alternatively, Certificates of Comparability and Verification issued by the Italian ENIC-NARIC center (CIMEA).

The Doctoral Office of the University of Perugia remains at your disposal to provide operational guidance on the required documentation and how to submit it to the Doctoral Office address ([ufficio.dottorati@unipg.it](mailto:ufficio.dottorati@unipg.it)).

## HOW TO GET TO PERUGIA

### FROM UMBRIA INTERNATIONAL AIRPORT “SAN FRANCESCO D’ASSISI”

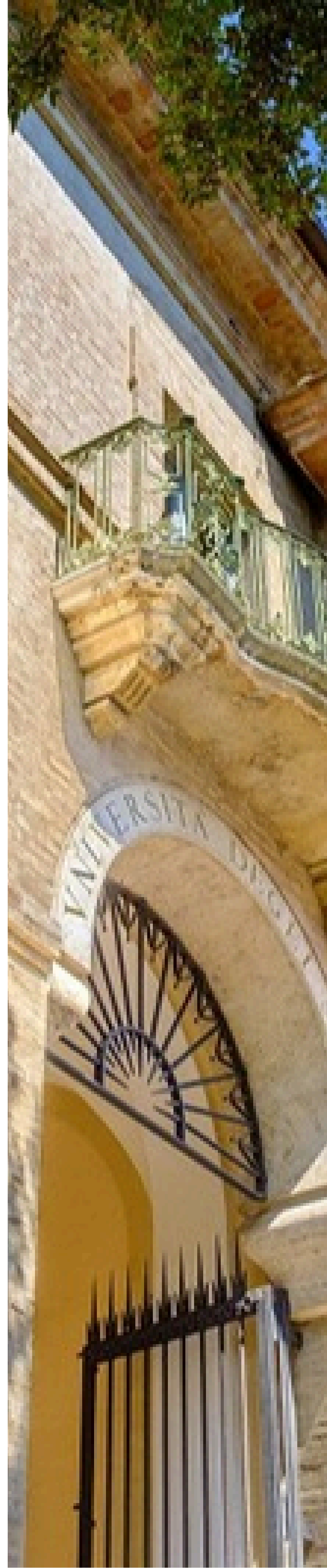
Umbria International Airport – Perugia is connected with national and international flights.

From the airport you can reach the center of Perugia with:

- Regional buses connecting the airport to the train station and the city center, Umbria-Airlink – Busitalia / Trenitalia
- Taxis and chauffeur-driven car services are available outside the terminal. To book, please visit the Perugia Taxi website.
- We recommend checking timetables and connections on the official websites of public transport operators and booking at least 24 hours in advance.

### FROM ROME FIUMICINO (FCO)

Rome's airports are the main and closest international hubs for reaching Perugia. To reach Perugia from Rome Fiumicino Airport (FCO), you can follow this route in the following ways:



## BY TRAIN

- Leonardo Express → Rome Termini (duration 32 minutes)

Take the Leonardo Express train directly from the airport to Rome Termini station (departures approximately every 15 minutes).

Info and opening hours on [this site](#)

- Rome Termini → Perugia Fontivegge (duration 3 hours)

From Rome Termini (or Rome Tiburtina) station, take a Trenitalia train (regional or intercity) to Perugia Fontivegge.

Info and opening hours on [this site](#)

- From the station to the historic center (about 15 minutes by public transport)

Once you're in Perugia Fontivegge, you can reach the historic center by [city bus](#), [minimetro](#), or [taxi](#).

Total journey time: approximately 3.5 – 4 hours, depending on train connections.

In addition to the route via Roma Termini, other options are available via Roma Tiburtina station, which is directly connected to Rome Fiumicino Airport by [regional train](#).

## BY BUS

With direct connections to Perugia via services such as [SULGA](#) or [ITABUS](#) (duration approximately 4.5 hours)

Other solutions for reaching the city are available here: [LINK](#)

## MOBILITY

As a student at the University of Perugia, you can take advantage of the PASS TPL UniPG, a discounted pass for local public transport at a cost of €60, valid on Busitalia transport in the city of Perugia.

Information on requirements, application procedures, and activation is available on the [UniPG](#) and [Busitalia](#) websites.

## ACCOMMODATION

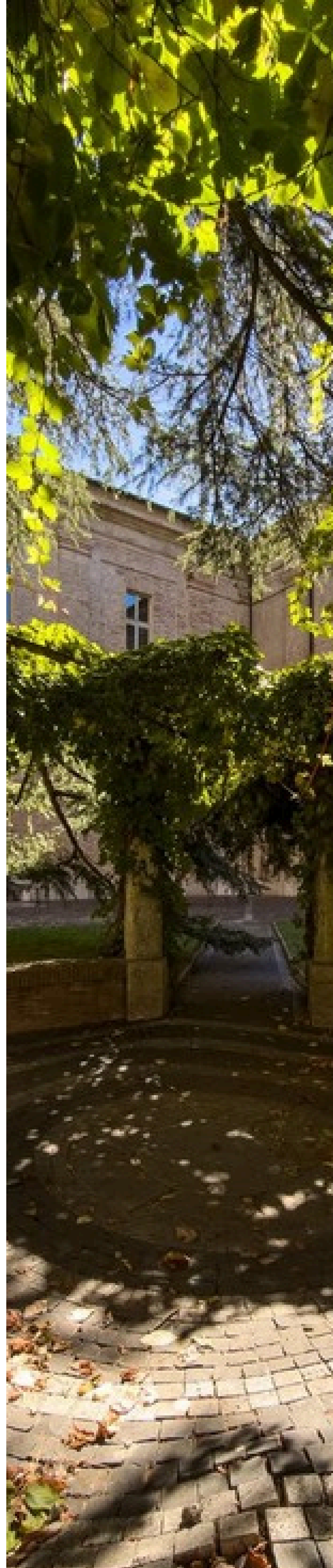
For your stay in Perugia, you can choose from a variety of accommodations: private rooms or apartments, university residences managed by ADiSU Umbria, or dedicated facilities like the Residenza Casa Monteripido, designed for international and non-resident students and PhD students.

### UNIVERSITY RESIDENCES – ADiSU UMBRIA

ADiSU Umbria manages numerous university residences in Perugia and several other towns in its province, offering single or double rooms and common areas for study and socializing. Accommodation is assigned through an annual public call for applications based on income, merit, and distance. To participate, you must complete the online application on the ADiSU Umbria portal in the dedicated section. More information can be found at this [LINK](#).

### MONTERIPIDO HOUSE RESIDENCE

The Casa Monteripido Residence is a university student residence offering single and double rooms, located in a quiet area with excellent access to the university campuses. It offers rooms with ensuite facilities and common areas for studying and socializing, with medium- to long-term options. It can be an alternative to ADiSU residences for those seeking greater independence. More information at this [LINK](#).





# UPON YOUR ARRIVAL

## RESIDENCE PERMIT AND DIGITAL IDENTITY

If you are a non-EU citizen, you must apply for a residence permit within 8 working days of your arrival in Italy. The application can be submitted at authorized post offices by completing the appropriate [kit](#); the process is then processed by the [Perugia Police Headquarters](#) responsible for issuing the document. It is important to always keep the application receipt until the final permit is issued. Once you have obtained your residence permit, you can apply for an **Electronic Identity Card (CIE)** at the Municipality of your residence or domicile and activate the **SPID** (Public Digital Identity System), which is required to access numerous online services of the Public Administration and the University. Additional info on this [website](#). The residence permit also allows you to access certain administrative and social services, such as requesting an ISEE (Equivalent Economic Situation Indicator), which is useful for obtaining any student benefits or services. For more information on how to apply for a residence permit, the required documentation, and available services, you can visit the University of Perugia website or contact the Perugia Police Headquarters. You can find all the information on the [UNIPG website](#).

## HEALTH CARE

To stay in Italy for more than 90 days, you must have valid health insurance.

Coverage can be obtained:

- through private health insurance;
- through mandatory or voluntary registration with the National Health Service (SSN).

If you are an EU citizen, you can use the European Health Insurance Card (EHIC) for any necessary medical care during your stay.

If you are a non-EU citizen with a residence permit of more than 3 months, you can voluntarily register with the SSN by paying the required contribution (currently 700 euros).

Registering with the National Health Service (SSN) allows you to choose a primary care physician and access public healthcare services under the same conditions as Italian citizens, with the possible payment of a co-pay. Registration is valid for one year (calendar year) and coverage is valid exclusively in Italy. To register, please contact the Local Health Authority (USL Umbria 1) at the Registry Offices. For more information, visit this [LINK](#). The guide to health services for foreign citizens – Umbria Region is available at this [LINK](#).

## FAMILY REUNIFICATION

If you wish to move to Italy with your family members, you can initiate the family reunification process according to current legislation. Information on requirements and procedures is available on the official websites of the [Prefecture](#) and the [Ministry of the Interior](#).

## BANK ACCOUNT

If you hold a doctoral scholarship, you must enter your bank account details into the University system to allow monthly payment of the scholarship. In that case, it may be helpful to open a bank account in Italy.

To open an account, the following are generally required:

- Tax ID code;
- passport or identity document;
- receipt of residence permit application (non-EU);
- certificate of enrollment in the doctorate.

Any changes must be communicated to the UniPG Compensation Office by writing to the email address [ufficio.compensi@unipg.it](mailto:ufficio.compensi@unipg.it)

## MOBILE TELEPHONY

When you arrive in Italy, you may need to purchase an Italian SIM card to facilitate communications and access to digital services. Various carriers and plans are available; it's advisable to compare offers, costs, and terms before choosing.

You can opt for:

- Reloadable SIM, to be topped up periodically at tobacconists, bars, ATMs or online;
- or subscription, with monthly fee charged directly to your current account.

To purchase a SIM card, you'll generally need: an identity document or passport; a tax code; and a home address in Italy.

## REGISTRATION WITH THE INPS SEPARATE MANAGEMENT

The University of Perugia is required to pay social security contributions on your behalf (except for any exemptions provided by law). To this end, you must enroll in the INPS Separate Management as a para-subordinate worker, registering with the National Institute of Social Security (INPS).

Registration can be done online:

- via SPID;
- using the credentials issued by INPS.

We recommend that you proceed with registration once you arrive in Italy.

After enrolling, you must submit the form confirming your enrollment in the Separate Management System to the UniPG Doctoral Office, following the instructions provided by the University.

For information and assistance, you can consult the official [INPS website](#).

## WELCOME MEETINGS

At the beginning of your first year, you are invited to the **PhD Welcome Day**, an institutional welcome event organized by the University. For 2026, the Welcome Day will take place on March 24th. The event includes a welcome from the Rector and the Teaching Delegate to the new PhD students, as well as thematic orientation talks and a final discussion. Additional welcome events may be organized by individual PhD programs.



# THE PEOPLE

## DOCTORATE COORDINATOR

The Doctoral Coordinator is the professor responsible for the course and represents your main institutional point of reference.

He/she coordinates the Teaching Committee, supervises the organization of training activities and ensures the quality of the research path, intervenes in key moments of the doctorate (admission, annual evaluations, final exam) and promotes opportunities for internationalization, scientific collaboration and professional development.

The Coordinator ensures that your doctoral path is consistent with the academic standards and scientific objectives of the program.

## SCIENTIFIC TUTOR

The Doctoral Tutor is the faculty member who guides and supervises your educational and scientific journey throughout the program. A co-tutor may be appointed.

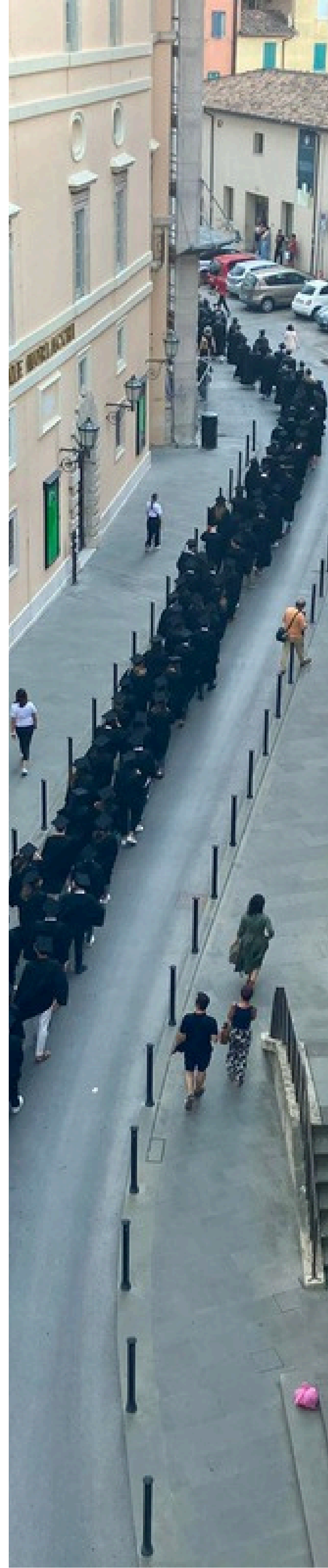
The Tutor is responsible for:

- defining the research plan together with you and monitor its progress;
- ensuring the scientific quality of the activities carried out;
- supporting participation in research networks, competitive projects, and national and international collaborations;
- promoting scientific production (publications, conferences);
- guiding you in developing transferable skills and planning your academic or professional career.

The Tutor plays a key role in liaising between the doctoral student, the Faculty Board, and any partner institutions (foreign universities, companies), ensuring consistency between educational objectives, scientific results, and internationalization strategies. The Tutor-PhD student relationship is based on regular, structured, and documented interaction through checks and comparisons regarding the progress of your research.

## REPRESENTATIVES OF PHD STUDENTS

For each PhD program, two representatives of the doctoral students are elected to the Teaching Board. To find out their names, please contact the Program Coordinator.





# LIVING PERUGIA

By law, anyone arriving from a non-EU country must always carry their passport and residence permit. If you haven't yet been issued a permit, simply bring the application receipt with you.

If you are a citizen of a European Union country, you must always carry a valid identity document with you. We also recommend that you keep a copy of your personal documents at home in case the originals are lost or stolen.

## DISCOVER PERUGIA

A university city par excellence, Perugia welcomes thousands of Italian and international students every year within a small, student-friendly urban setting.

The presence of the University of Perugia contributes significantly to the cultural vitality of the city, where academic life integrates with the historical, artistic, and landscape heritage of the area.

To discover everything that Perugia and Umbria have to offer, we invite you to consult the official [website](#) dedicated to the city and tourism

## PUBLIC TRANSPORT

Perugia has a network of urban and suburban buses operated by Busitalia Umbria, connecting the historic center, the train station, and the main university campuses.

You can purchase tickets and passes from authorized retailers (newsstands and tobacconists) online on the operator's official website. Find information on routes, timetables, and fares on the [UMBRIA MOBILITA'](#) and [BUSITALIA](#) websites. There are significant discounts available for all students, information on which is available at this [LINK](#).

The historic center is connected to the Pian di Massiano area (parking lots and university areas) by the Perugia [Minimetrò](#), a fast and frequent automatic transport system from 7:00 am to 9:05 pm on weekdays and from 9:00 am to 8:45 pm on holidays.

## SERVICES FOR PEOPLE WITH DISABILITIES

Dedicated services for the transportation of people with disabilities are available, according to the procedures established by the local public transport operator. You can find updated information on the official websites.

## SUSTAINABLE MOBILITY

Perugia promotes sustainable mobility through the Weelo bike-sharing service.

Because of its layout, the city has some hilly paths; we suggest looking into the best options for your travel needs.

You can use the TPL UMBRIA-UNIPG Pass, a Local Public Transport pass that, for €60.00, allows unlimited travel on the following Umbria Region Local Public Transport services:

- local public transport services with both urban and suburban buses,
- the Sansepolcro-Terni and Perugia Ponte San Giovanni-Perugia Sant'Anna railway lines (formerly the Ferrovia Centrale Umbra),
- the Minimetrò, and the Orvieto funicular.

Services operated under non-local public transport regimes (e.g., Umbria Airlink), the Lake Trasimeno navigation service, and services operated by Trenitalia are excluded, with the exception of the Sansepolcro-Terni and Perugia Ponte San Giovanni-Perugia Sant'Anna railway lines.

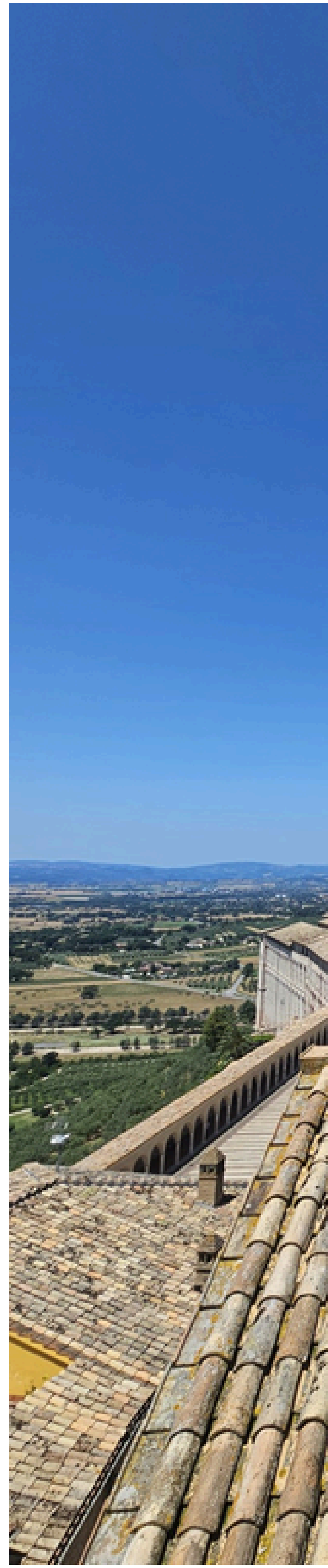
The UMBRIA-UNIPG TPL PASS is valid from October 1st to September 30th. It is a personal, non-transferable, and non-refundable pass.

For more information on how to obtain the PASS, see the LINK.

## **WI-FI**

The Municipality of Perugia provides free Wi-Fi hotspots in various public areas of the historic center and in high-traffic areas.

For information on coverage areas and access methods, please consult the Municipality of Perugia website LINK. UNIPG's secure and protected connection is available throughout the university, as well as the Eduroam network. Both are open to the Student Community with unique University credentials. Eduroam is the University of Perugia's secure Wi-Fi service that allows access to the wireless network using your institutional credentials (userID@unipg.it). These credentials are also valid at participating institutions, subject to proper device configuration and compliance with security regulations.



# PLACES AND SERVICES

## ACCOUNT E-MAIL

You will receive an institutional email address ([name.surname@dottorandi.unipg.it](mailto:name.surname@dottorandi.unipg.it)) from UniPG, through which all official University communications will be sent. After registration, you will receive instructions for activating your mailbox and accessing the related digital services.

## LIBRARIES AND STUDY ROOMS

To access the University of Perugia's libraries or study rooms, you can use the QR code in the MyUnipg app or IDM. You can also use "UniPass," an app that offers students a simple way to confirm their identity: a QR code allows access to study rooms and university libraries.

You can borrow books or access the city's libraries and study rooms.

The Library Services Center (CSB) offers the following services:

- Portale CSB
- Single University Catalog
- Electronic resources
- Access, reception and orientation
- Reading and consultation rooms
- Library lending service
- Interlibrary Loan (ILL)
- Bibliographic consultancy and research
- Document reproduction and printing (self-service)
- Internet access from library workstations and via University Wi-Fi
- Services for people with special needs
- European Documentation Centre (EDC)
- Historical Funds Service

At this [LINK](#) you can find all available seats in real time.

## TRANSFORMATIVE AGREEMENTS

The Library Services Center (CSB) manages the transformative agreements between universities/libraries stipulated with various scientific publishers, which allow researchers and doctoral students at the University of Perugia to publish articles in Open Access mode at no additional cost or at a reduced cost, within the framework of the agreements signed by the University. More information is available at the following [LINK](#).

## MLOL

MLOL is the digital lending platform with the largest collection of content for all Italian libraries, accessible 24/7. On the portal, you can borrow ebooks from leading Italian publishers, consult thousands of newspapers from around the world, stream or download music and audiobooks, and access digital resources.



## UNIVERSITY LANGUAGE CENTER (CLA)

The University Language Center (CLA) offers free online Italian and many other language courses before the start of university classes: Italian courses at levels A1, A2, and B1.

You can attend only one course by selecting the corresponding box when filling out the online application form.

During the semester, you can also participate in other free Italian language courses and workshops at our University Language Center, as well as take the tests to obtain the certifications required for your research abroad. Level A1 and A2 courses are offered online, with tutor-assisted self-study, and are available online on the [UNISTUDIUM](#) self-study platform. You can consult the course schedule at this [LINK](#).

For further information: <http://www.cla.unipg.it/en/erasmus>. The Language Centre is open to the public from Monday to Friday from 8:00 to 20:00, except public and university holidays.

E-mail: [portineria.centro.cla@unipg.it](mailto:portineria.centro.cla@unipg.it) Tel: (+39) 075 585 6800

### Teaching Secretariat

Open to students Monday through Friday, 11:00 a.m. to 1:00 p.m.

For information on course registration and tests, contact the office by phone or email: [didattica.cla@unipg.it](mailto:didattica.cla@unipg.it)

## UNIVERSITY CANTEENS

As a PhD student at the University of Perugia, you can take advantage of the university canteens managed by ADiSU Umbria, at discounted rates. The University also provides refreshment points and break areas in the main university buildings.

For a description of the dining services available to students, please visit the [A.Di.S.U. website](#) under "Student Services" or the [LINK](#) for a complete list of dining facilities. More information is available on the University website.

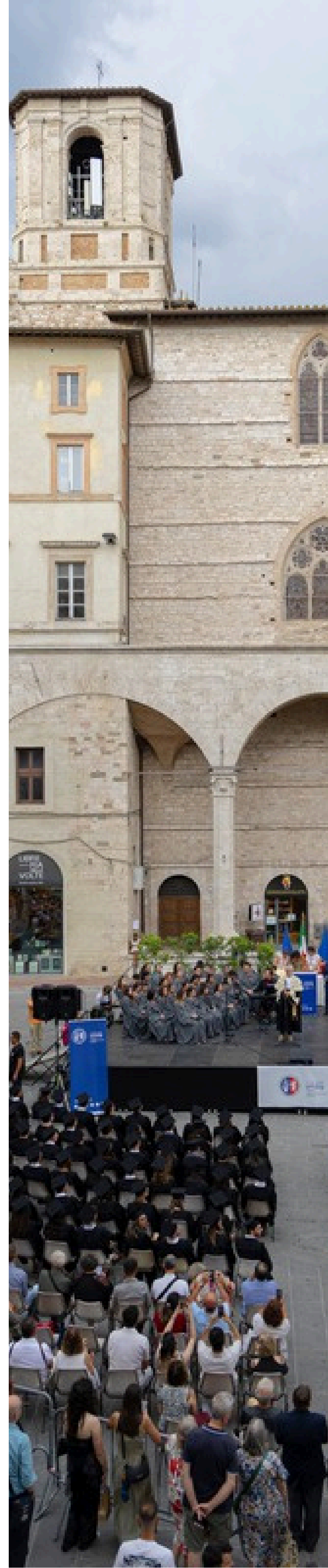
## STUDENT ASSOCIATIONS

The University of Perugia hosts numerous student, cultural, and international associations that promote participation, integration, and intercultural exchange.

Among these:

- [ADI](#) (Association of Doctoral Students and Research Doctors), to protect the rights of doctoral students;
- [ESN Perugia](#), which supports international mobility according to the Students Helping Students principle;
- Associations dedicated to international students and cultural and social activities.

You can find the updated list of associations on the University website at this [LINK](#).



# SPORT

## CUS – University Sports Center

The University of Perugia promotes sports through CUS Perugia, which offers courses, competitive and amateur activities (track and field, volleyball, basketball, soccer, self-defense, judo, karate, rugby, alpine skiing and cross-country skiing, tennis, dance, basketball, and five-a-side soccer) at numerous dedicated facilities.

You can participate in the National University Championships (CNU) and take advantage of inclusive initiatives and discounts for students with athletic merit.

For information, registration, and activities, visit the CUS website at this [LINK](#).

## Bambagioni Sports Center

The heart of the Perugia University Sports Center is the Bambagioni Sports Center, which includes: a swimming pool, a beach volleyball court, a 3-a-side basketball court, 5-a-side and 8-a-side synthetic soccer fields, and two clay tennis courts.

The surrounding park offers additional services, including a restaurant, clubhouse, conference room, and walking path, making the Bambagioni Sports Center a pleasant and comprehensive place.

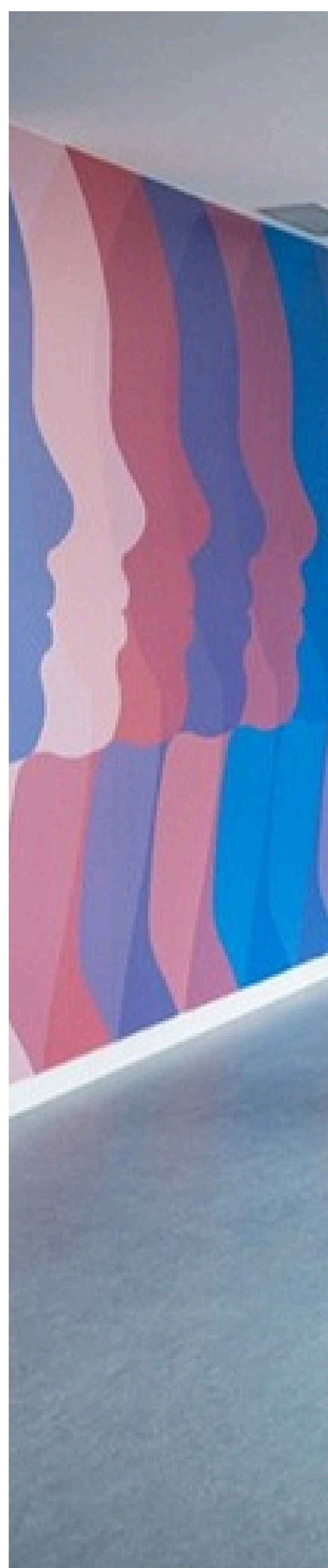
In collaboration with the degree programs in Sports and Motor Sciences and the Onaosi Foundation, CUS Perugia organizes numerous activities and workshops for university students and the local community.

You can use the Unifacile Sport Card, which allows you to:

free access to multi-sport facilities at dedicated times

Free entry to the athletics track at the Santa Giuliana Stadium in Perugia.

- For more information: [www.cusperugia.it](http://www.cusperugia.it), via Tuderte, 10, Tel: +39 075 32120 Email: [segreteria@cusperugia.it](mailto:segreteria@cusperugia.it)



# INCLUSION AND PROTECTION

## PSYCHOLOGICAL AND PEDAGOGICAL-DIDACTIC SUPPORT

The University of Perugia offers the FOCUS – Psychological and Pedagogical-Didactic Counseling service, dedicated to the well-being and study support of students and doctoral students.

### Psychological Counseling (FOCUS-Psi)

A space for listening and support for personal, relational, or academic difficulties (anxiety, stress, exams).

The service is free and confidential, and includes in-person or online interviews (also in English).

Reservations: [servizio.focus.psi@unipg.it](mailto:servizio.focus.psi@unipg.it) - Via del Verzaro 49 – Perugia  
Pedagogical-Didactic Counseling Support for study methods, learning difficulties, and specific needs (disabilities and learning disabilities). More information for students with learning disabilities can be found at this [LINK](#). Reservations: [servizio.focus.studio@unipg.it](mailto:servizio.focus.studio@unipg.it). More information can be found on the University website at this [LINK](#).

## TRUSTED ADVISER

The University has established the role of Confidential Counselor, an external and impartial professional, to protect those who study or work at the University from harassment, discrimination, and conduct that undermines their personal dignity. The Confidential Counselor is available by appointment, and you can arrange meetings in person or remotely. Bookings can be made by writing to [consiglieredifiducia@unipg.it](mailto:consiglieredifiducia@unipg.it) or by calling the direct number: 075/5853992.

Maximum confidentiality is guaranteed at every stage of case management. For more information, please visit the University website at this [LINK](#).

## CODES OF CONDUCT AND DISCIPLINE

The University of Perugia has adopted a Code of Conduct and a Disciplinary Code, which define ethical principles, duties, and standards of behavior for the academic community, in compliance with the principles of transparency and impartiality of the Public Administration. You can consult the relevant documents in the “Transparent Administration” section of the University website at this [LINK](#).



## **SINGLE COMMITTEE FOR EQUAL OPPORTUNITIES, WELL-BEING AND NON DISCRIMINATION AT WORK - CUG**

The Guarantee Committee (CUG) of the University of Perugia is a body established to promote equal opportunities, well-being in the academic environment and the fight against any form of direct or indirect discrimination (based on gender, age, sexual orientation, ethnic origin, disability, language and other aspects).

The CUG performs proactive, consultative, and review tasks, promoting initiatives and positive actions aimed at improving the quality of the university environment and ensuring compliance with the provisions of the Statute and University regulations.

You can contact the CUG to propose projects, report critical issues, or suggest initiatives aimed at well-being and equal opportunities. You can find more information on the [University](#) website or by emailing [cug@unipg.it](mailto:cug@unipg.it)

## **IN CASE OF DISCRIMINATION, HARASSMENT AND GENDER-BASED VIOLENCE**

In the event of discrimination, harassment, or gender-based violence, if you study or work at the University of Perugia, you can contact the University's protection and guarantee bodies, including the Confidential Counsellor and the Single Guarantee Committee (CUG).

For psychological support, assistance, and guidance, you can also contact the local services and anti-violence centers in the Municipality of Perugia and the Umbria Region.

Useful information and references are available on the Umbria Region's institutional website at this [LINK](#).

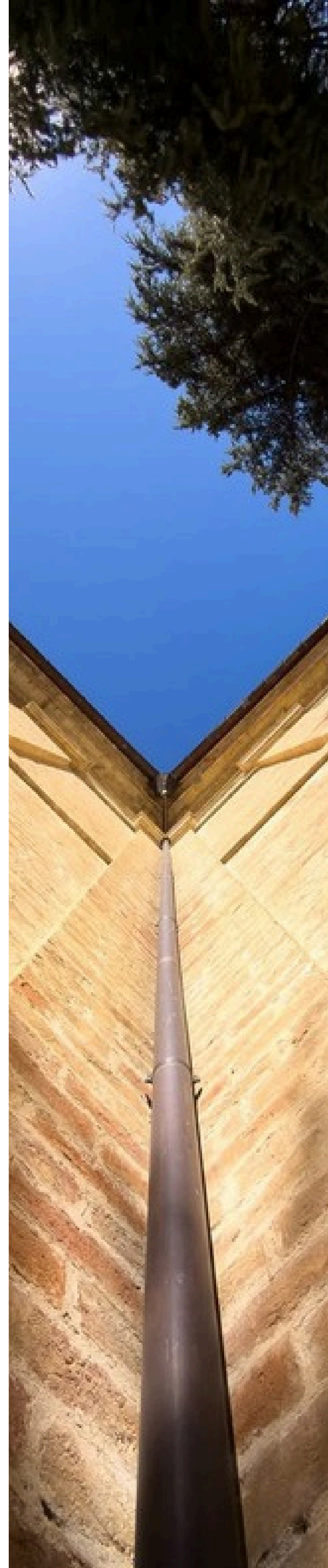
## **REPORTING OF OFFENCES**

The University of Perugia promotes transparency and legality through a secure internal reporting procedure for reporting unlawful behavior or violations of University rules.

If, in the context of university activities, you become aware of facts that harm the public interest or the integrity of the University, you can submit a report to the Head of Corruption Prevention and Transparency (RPCT) through dedicated and secure channels that guarantee your confidentiality.

More information is available on the university website at this [LINK](#).

You can contact the office at the institutional email address [rpct@unipg.it](mailto:rpct@unipg.it) or by calling: +390755855174





# PHD LIFE

## SCHOLARSHIP

If you are a PhD student admitted with a scholarship, you will be awarded an annual sum of €16,243, established by current legislation, paid in 12 monthly installments.

The scholarship is subject to INPS social security contributions – Separate Management and benefits from the IRPEF exemption provided for by art. 4 of Law 476/1984.

The scholarship will be awarded only to those who, during the doctoral program, have an annual income not exceeding €16,243 (income from occasional work is not considered). For more information on PhD programs, please visit the University website at the following [LINK](#).

## RIGHTS AND DUTIES OF DOCTORAL STUDENTS

The qualification of doctoral student starts from the start date of the Course and lasts until the qualification is obtained, withdrawal or forfeiture.

The Doctorate requires an exclusive and full-time commitment.

- If you are a PhD student with a scholarship, you can carry out paid activities, subject to authorization from the Teaching Committee, up to a maximum limit equal to the amount of the scholarship.
- If you are a PhD student without a scholarship, you can carry out paid activities without income limits, as long as they are compatible with your training program.

Each doctoral student is expected to undertake research and training activities consistent with the approved project, including any experience abroad. The annual activity plan must be approved by the Teaching Committee. Each year, you are required to submit a report on your activities; a positive evaluation allows you to advance to the following year. You may undertake tutoring and supplementary teaching activities for up to 40 hours per academic year, subject to prior authorization. Enrollment in subsequent years is completed with the payment of fees and contributions required by the University Regulations.

To obtain the qualification it is necessary to:

- activate and use the UniPG email inbox for official communications;
- insert your scientific production into the IRIS catalogue;
- fill out the final evaluation questionnaire of the Course



## ETHICAL RESPONSIBILITY IN RESEARCH

In pursuing your research project, you are expected to operate according to the highest standards of integrity, rigor, and accountability. This includes:

- Promote the development of knowledge through scientific methods, transparency, and fairness.
- Place humanity and society at the center of research, considering the impact of one's choices on collective well-being and the environment.
- Be inspired by scientific evidence and your own professional conscience, avoiding conflicts of interest, undue impositions, or unjustified pressure.
- Maintain dignity and independence in the research profession, respecting ethical principles, rules of academic conduct, and current regulations.

Doctoral research is not only technical innovation, but also a responsible commitment to society, the scientific community, and future generations.



## RESEARCH BUDGET

As a PhD student at the University of Perugia, you have a research budget available, which can be used for expenses strictly related to your PhD project.

Generally, the following are eligible:

- travel expenses and participation in conferences and seminars;
- consumables and publishing costs;
- training activities functional to research (e.g. language courses);
- software licenses and IT tools to support research;
- scientific dissemination activities.

To undertake a business trip, you must request prior authorization according to your Department's procedures and consult the Travel Regulations, completing the request and subsequent expense report forms. The Travel Regulations and forms are available at the following [LINK](#). For information on how to use the travel service, spending limits, and administrative procedures, please contact your Doctoral Program's administrative contact.

## SCHOLARSHIP INCREASE FOR PERIODS ABROAD

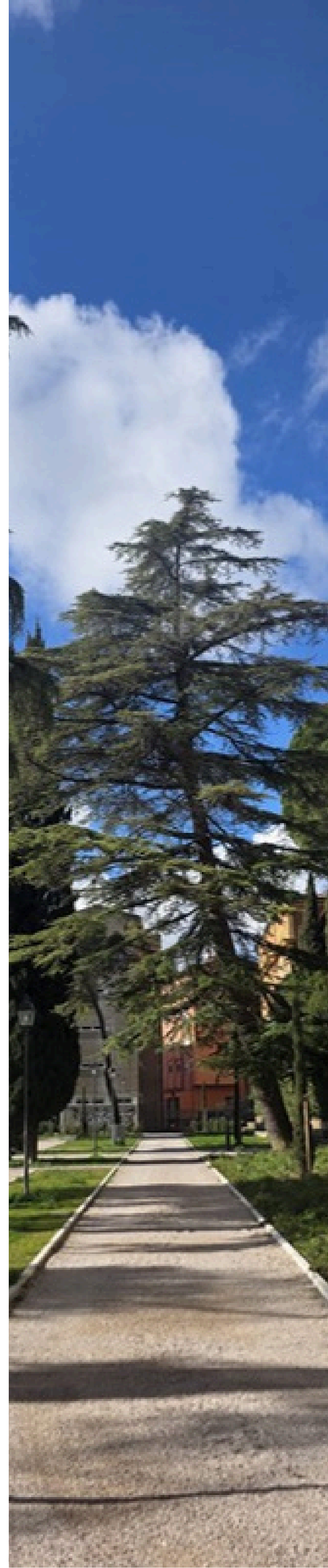
For periods of study or research abroad, as a PhD student holding a scholarship, you can request a 50% increase in the amount for the authorized period (no more than 12 months for "traditional" PhDs and 18 months for PhDs under joint supervision with foreign institutions or activated through international agreements or consortia). Specific provisions may apply for certain types of scholarships.

Procedures, forms, and conditions are available on the [University Doctoral Office website](#).

## ERASMUS+

As a doctoral student at the University of Perugia, you can apply for Erasmus+ grants to study or research abroad and request the corresponding financial support. To participate in Erasmus+ grants at the University of Perugia, you must consult the call for applications published on the University website, agree on the mobility period with the PhD Program coordinator, complete the Learning Agreement (which describes the activity to be undertaken abroad), submit it for signature by the coordinator and the contact professor at the foreign institution, and then submit the application according to the procedures and deadlines indicated in the call for applications. Erasmus+ supports periods abroad from a minimum of approximately 2 months to 12 months as part of the study or research program, with the possibility of combining physical and virtual mobility components according to the rules of the European Program.

Erasmus+ Calls are available at the following [LINK](#)



## INTERNATIONAL COOPERATION

The University of Perugia promotes and supports international cooperation, including in the field of PhD programs. To this end, it enters into inter-institutional agreements with foreign universities to define collaboration methods, promote international mobility, launch international PhD programs, and provide for the awarding of joint or double/multiple PhD degrees.

International cooperation is a key element of the doctoral program and promotes the integration of doctoral students into European and global research networks.

You can consult the calls for applications for mobility grants for international cooperation at the following [LINK](#)

## JOINT SUPERVISION OF THESIS

The joint thesis supervision program involves a collaboration between the University of Perugia and a foreign university for the joint completion of the doctoral program. The research project is carried out at both locations, under the supervision of a supervisor from each university, and concludes with a single final exam and the awarding of a double or joint degree, recognized in the participating countries.

Co-tutorship is activated through a specific agreement relating to the individual doctoral student, proposed by the Teaching Board (for doctoral students enrolled in the first year) and approved by the University Bodies for signature by the Rector.

You can consult procedures, requirements and forms on the [University Doctoral Office website](#).

## COLLEGE ITALIA

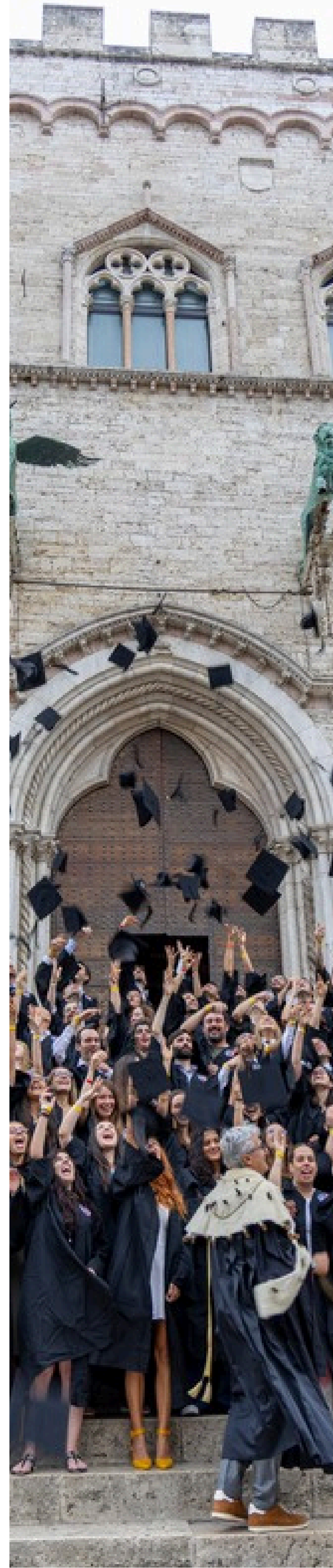
The College Italia of the University of Perugia, within the H2CU (Honors Center of Italian Universities), promotes collaborative programs for high-profile international doctoral students, fostering bilateral scientific activities with universities and research centers in the New York City area. The program offers structured mobility opportunities during the Fall, Spring, and Summer terms, allowing doctoral students and scholars to undertake research and academic networking in the United States. Please share your interest with your advisor and submit your housing request along with a research proposal signed by your host organization, following the instructions available at the following [LINK](#).

## ARTEMIS

The University of Perugia is part of ARTEMIS, a European university alliance that promotes academic cooperation, innovation, and international mobility among partner universities.

ARTEMIS promotes the development of shared educational paths, joint research projects, and exchange opportunities for students, PhD students, and researchers, strengthening the European dimension of the university experience.

- For UniPG doctoral students, the alliance represents an important opportunity for scientific networking and growth in an international context. More information is available on the University website at this [LINK](#).



## STUDENT FEES

As a doctoral student, you are required to pay the regional tax for the right to study and the stamp duty, according to the amounts established in the university regulations on student contributions, available on the University of Perugia website.

As a doctoral student with a disability, you are fully exempt from the regional tax; you only need to pay the stamp duty.

For updated information on fees, deadlines, and payment methods, please visit the dedicated page on the University website at the following [Link](#).

## ACHIEVING THE TITLE OF DOCTOR OF RESEARCH

The title of Doctor of Philosophy is awarded following a positive evaluation of the thesis and its public defense before the examining committee. The thesis must present the results of the research and contribute to the advancement of knowledge or methodologies in the field of research pursued by the doctorate.

The thesis, written in Italian or English (or in another language with the approval of the Teaching Committee), must be accompanied by a summary in English and a report on the activities carried out and any publications. The work is evaluated by at least two highly qualified external reviewers, including those from foreign institutions or organizations affiliated with the University.

Within 30 days of receiving the thesis, the evaluators will express a written opinion, recommending admission to the public defense or a postponement for a period not exceeding six months for any additions or changes. The Teaching Committee, based on the evaluations received, decides on admission to the final exam. After any postponement period, the thesis is still admitted to the defense.

Postponing the discussion does not entitle the University to a scholarship and does not entail any financial burden.

PhD Graduation Day is the solemn ceremony with which a university officially celebrates the conclusion of the doctoral research program (PhD) and announces the new PhD graduates; for 2026, it is scheduled for June.

## CERTIFICATES

To request a certificate of enrollment or achievement of a doctoral degree, you must contact the Doctoral Office of the University of Perugia at [ufficio.dottorati@unipg.it](mailto:ufficio.dottorati@unipg.it), specifying the type of certificate and the language it is issued in (Italian or English).

Certificates can be issued in digital or paper format. In some cases, stamp duty is required in accordance with current legislation.

The updated application procedures are available on the [University Doctoral Office website](#).



## MATERNITY

Maternity leave is also granted to PhD students. In the event of pregnancy, you must promptly inform the UniPG Doctoral Office to activate the suspension and send an email to [ufficio.ambienteesicurezza@unipg.it](mailto:ufficio.ambienteesicurezza@unipg.it).

Attendance is mandatory suspended in the two months preceding and three months following childbirth (with possible changes upon medical authorization).

During the suspension, it is possible to request maternity benefit from INPS – Separate Management, if you meet the requirements.

If you are a father or a doctoral student, you can request parental leave of up to six months. For more information, read the FAQs on the University website at the following [LINK](#).

## SUSPENSION OF THE DOCTORAL SCHOLARSHIP

Suspension of the Doctoral Program may be granted, subject to authorization from the Teaching Board, for a maximum period of six months, in the event of serious and documented illness, serious family reasons, or other adequately substantiated reasons.

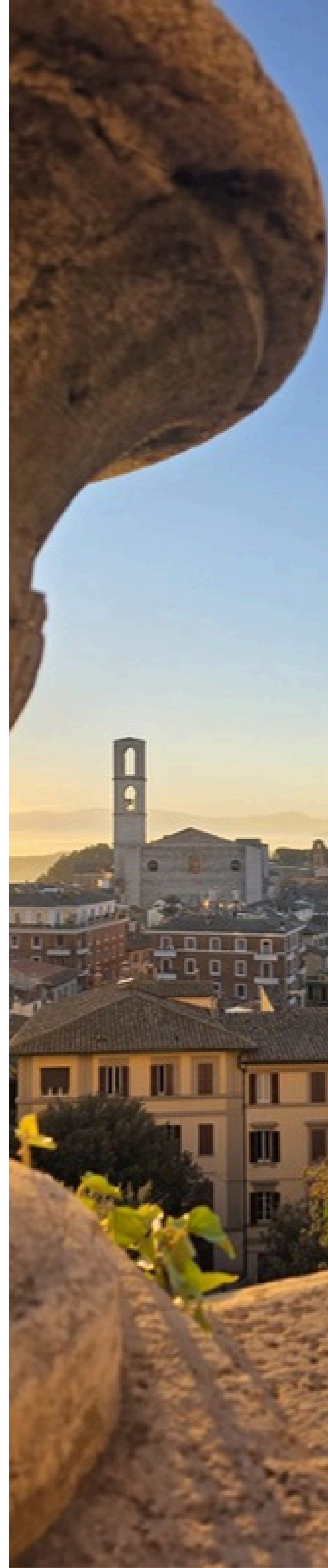
The provisions for maternity/paternity protection set forth by current legislation apply to PhD students.

During the suspension, the scholarship is not paid and the period is made up by extending the duration of the course. To obtain suspension from the course, you must submit a written request to the Course Coordinator. Further information is available in the University Regulations (Article 22) at the following [LINK](#).

## VACATION

On holidays, the University of Perugia offices are closed to the public and teaching activities are suspended.

You can consult the academic calendar, including key deadlines, suspensions, and holidays, on the University's official website.



# OTHER USEFUL INFO

## USEFUL LINKS

You can consult the University Regulations for PhD Courses at the following [LINK](#)

The Travel Regulations and Forms are available at the following [LINK](#)

The forms for PhD Students are available at the following [LINK](#)

The University page dedicated to PhDs and FAQ are available at the following [LINK](#)

The University page dedicated to Community Services UNIPG is available at the following [LINK](#)

### Academic platforms and research

- IRIS – UNIPG Research Archive, an institutional repository for your scientific publications and research products. Available at the following [LINK](#).
- UniStudium – Official platform for lessons, teaching materials, forums, and course communications. And the UNIPG e-learning platform, available at the following [LINK](#).

### Administrative services

- The UNIPG Helpdesk, available at the following [LINK](#), provides support for administrative issues, doctoral studies, careers, and university services.
- The Student Reserved Area (SOL), available at the following [LINK](#), is useful for managing your career, payments, enrollment, and documents.

## SOCIAL MEDIA

You are invited to follow the University's social media pages to receive and stay updated on the numerous exchange and training opportunities available to the entire UNIPG academic community, which can be accessed directly from the [University homepage](#).





2026/2027

**PHD OFFICE AT UNIVERSITY OF PERUGIA**  
**UFFICIO.DOTTORATI@UNIPG.IT**



A.D. 1308

**unipg**

UNIVERSITÀ DEGLI STUDI  
DI PERUGIA

