

**Annex A to D.R. (Rector's decree) no.**

**(APPLICATION)**

**Al Magnifico Rettore dell'Università  
degli Studi di Perugia  
Ufficio Concorsi  
P.zza dell'Università, 1  
06123 PERUGIA**

I, the undersigned (surname and name) \_\_\_\_\_  
born in \_\_\_\_\_ (province/district of \_\_\_\_\_)  
on (Date of birth dd/MM/yyyy) \_\_\_\_\_  
resident in \_\_\_\_\_ (province/district of \_\_\_\_\_)  
street address \_\_\_\_\_  
postcode/ZIP \_\_\_\_\_  
Contact address chosen for the purposes of this Call for Applications:  
City \_\_\_\_\_ (province/district of \_\_\_\_\_)  
street address \_\_\_\_\_  
postcode/ZIP \_\_\_\_\_  
telephone number \_\_\_\_\_ e-mail address \_\_\_\_\_  
certified e-mail address (PEC) \_\_\_\_\_

**HEREBY FORMALLY REQUEST**

to participate in the selection for the admission to the doctorate PhD course in:

\_\_\_\_\_

**I declare, under my own responsibility, in accordance (and for all legal intents and purposes) with articles 46 and 47 of the D.P.R. (President of the Republic's Decree) 28.12.2000 no. 445<sup>1</sup>:**

- a)  that I am a citizen of \_\_\_\_\_
- b)  that I have an adequate knowledge of the Italian language (see footnote<sup>2</sup>)
- c)  that I have a degree in \_\_\_\_\_  
awarded on (conferral date dd/mm/yyyy) \_\_\_\_\_  
by the University of \_\_\_\_\_  
with a final grade of \_\_\_\_\_

\_\_\_\_\_

<sup>1</sup> **IN THE EVENT THAT THE BOXES ON THE APPLICATION FORM ARE NOT CORRECTLY VISUALIZED WHEN PRINTING OUT THE APPLICATION, CANDIDATES ARE STILL REQUIRED TO FILL IN ALL THE DECLARATIONS BY PLACING AN "X" NEXT TO THE LETTER PERTAINING TO THEIR SITUATION.**

<sup>2</sup> (only for foreign citizens from countries within or outside the European Community, in the event that it is not possible to carry out the tests in a language different from Italian, in accordance with the indications in Appendix 1) :  
Mark the box  with an "X"

*(Applicants who have a qualification obtained abroad must present an application for equivalence to the examining Commission in charge, said equivalence to be considered valid solely for the purposes of this selection, as indicated in Annex A/1)*

OR

that I haven't yet graduated but I am about to obtain, by **October 31, 2015** a degree in \_\_\_\_\_ awarded by the University of \_\_\_\_\_ on (indicate the expected conferral date dd/mm/yyyy)\_\_\_\_\_

- d)  that I choose, for the purposes of the language test to be taken during the interview, the following foreign language\_\_\_\_\_ (see footnote<sup>3</sup>)
- e)  that I wish to take the selection tests in a foreign language (only for the PhD courses for which this is applicable) \_\_\_\_\_ (see footnote<sup>4</sup>)
- f)  that I wish to be interviewed via videoconferencing, thereby indicating the following valid contact details for this purpose\_\_\_\_\_ (see footnote<sup>5</sup>)
- g)  that I am aware of my duty to immediately communicate any changes in my residence or in the address that I have indicated as the contact address for all communications regarding this selection (see footnote<sup>6</sup>)
- h)  that I wish to apply for a reserved place, holding the following necessary requirements: \_\_\_\_\_ (see footnote<sup>7</sup>)
- i)  that I do not have a formally certified disability

OR

for disabled applicants: I hereby declare that I am disabled/have a specific learning disability and thus require the following:

- in accordance with articles 16 and 20 of Law no.104/1992, as modified by Law no.17/1999, special assistance/aids to carry out the tests, in the following forms:\_\_\_\_\_
- in accordance with Law no.170/2010 with reference to specific learning disabilities, to be granted the following extra time to take the tests\_\_\_\_\_ (footnote<sup>8</sup>)

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<sup>3</sup> (only for those candidates applying for PhD courses for which, in accordance with the indications in Appendix 1 of the Call for Applications, it is possible to choose among more than one foreign language): Mark the box  with an "X" and specify the foreign language for the purposes of the foreign language test at the interview

<sup>4</sup> (only for the PhD Programs that allow candidates to be tested in a language different from Italian, to be chosen among those specified in Appendix 1): Mark the box  with an "X" in case you want to sit for the interview in a language different from Italian

<sup>5</sup> (only for the doctorate PhD courses for which, in accordance with the indications in Appendix 1 of the selection announcement, it is possible to be interviewed via videoconferencing): Mark the box  with an "X" if you wish to be interviewed via videoconferencing and indicate a valid contact detail for this purpose

<sup>6</sup> Mark the box  with an "X"

<sup>7</sup> (only for the doctorate PhD courses for which, in accordance with the indications in Appendix 1 of the Call for Applications, there are available reserved places): Mark the box  with an "X" and indicate proof of holding the requirements for the reserved places as indicated in Appendix 1 of this Call.

- j)  that I give my consent, should the Administration receive motivated request to access the records and official documents regarding the present procedure and the undersigned is the person against whom the request is made, to being sent in digital form via email, at the email address indicated in the present application, in accordance with article 3 of the D.P.R. 184/2006, of the copy of the access request withstanding the possibility to challenge, with a rightful motivation, said request, also by email, within 10 days after having received the afore-mentioned communication (footnote<sup>9</sup>)
- k)  that I accept all of the terms and conditions contained within the Call for Applications (footnote<sup>10</sup>).

Furthermore I, the undersigned, include the following attachments to the application (footnote<sup>11</sup>)

- 1. Currently valid ID document \_\_\_\_\_
- 2. Form "B" \_\_\_\_\_
- 3. Form "C" – Curriculum Vitae \_\_\_\_\_
- 4. Receipt of payment of € 60,00 \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_

I, the undersigned, declare to be aware of the following:

1. That the administration assumes no responsibility and shall not be liable for any postal or telegraphic delays or hurdles or in any occasion arising from an incorrect/missing indication of the address by the applicant or from failure on the candidate's part to timely inform this administration of any changes in his/her address or other contact information.
2. Of the penal sanctions in which the undersigned would incur in case of false declarations or those that contain data that no longer correspond to the truth, as foreseen by article 76 of the D.P.R. 28.12.2000, no. 445.
3. Of article 75 of the D.P.R. 28.12.2000, no.445 regarding the relinquishment/loss of any benefits resulting from the action that is to be issued in the case that, following verification, the Administration were to find proof of false content in the above-mentioned declaration.
4. That, **after four months from the publication on the University online billboard of the decree stating the approval of the competition procedures (the deferral period for judicial Terms/limitation period is not to be considered), and within the following two months**, provided that no litigations or controversies are in progress, the candidates can collect the certificates and publications sent to the University of Perugia. After this period has passed the Administration will proceed to delete the above-mentioned documents from its archives.

The above-mentioned documentation can be returned directly to the applicant or by authorized proxy, according to article 11 of the Call for Applications.

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<sup>8</sup> Fill in these fields only if the disability/specific learning disability is certified by a medical certification attesting also the kind of assistance/extra time needed; see art.3 of the Call for applications for details on how to present the mandatory medical certifications.

<sup>9</sup> Mark the box  with an "X"

<sup>10</sup> Mark the box  with an "X"

<sup>11</sup> Indicate the documents attached to the application and required by article 3 of the Call for Applications.

*Should the Administration, at any stage of the selection proceedings, request it, the undersigned commits to certify the declarations reported in the admission application, under his/her own responsibility and with the appropriate documentation as provided for by the law.*

I, the undersigned, according to the D.Lgs. 196/2003 (Code of Regulations on the Protection and Processing of Personal Data) declare that I am aware that my data will be used by the University for institutional purposes and in compliance with the principle of pertinence.

Place and date \_\_\_\_\_

Signature \_\_\_\_\_

**Annex A/1 to the D.R. no.  
(REQUEST FOR EQUIVALENCY TO AN ITALIAN ACADEMIC DEGREE)**

**TO THE EXAMINING BOARD OF THE  
DOCTORATE PhD COURSE IN**

.....  
.....  
**UNIVERSITA' DEGLI STUDI DI PERUGIA**

I, the undersigned (surname and name) \_\_\_\_\_

born in \_\_\_\_\_ on (Date of birth dd/MM/yyyy) \_\_\_\_\_

resident in \_\_\_\_\_ in the province/district of \_\_\_\_\_

street address \_\_\_\_\_

Postcode/ZIP \_\_\_\_\_

Telephone number \_\_\_\_\_ E-mail address: \_\_\_\_\_

certified e-mail address (PEC) \_\_\_\_\_

**Contact address chosen for the purposes of this competitive exam/selection:**

City \_\_\_\_\_ province/district of \_\_\_\_\_

Street address \_\_\_\_\_

Postcode/ZIP \_\_\_\_\_

Telephone number \_\_\_\_\_ E-mail address: \_\_\_\_\_

certified e-mail address (PEC) \_\_\_\_\_

*HEREBY FORMALLY REQUEST*

**The recognition of the equivalency to an Italian degree of my qualification obtained abroad, for the sole purposes of the admission to the Doctorate PhD course in:** \_\_\_\_\_

For this purpose please find attached the following documents:

\_\_\_\_\_ **(footnote<sup>12</sup>)**

Place and date \_\_\_\_\_

Signature \_\_\_\_\_

<sup>12</sup> (indicate the Degree that is attached, either the original certificate or an authenticated photocopy, along with an official translation in Italian and certified (where necessary) by the competent representing Italian diplomatic bodies or Italian consular authority abroad and a declaration regarding the evaluation called: "Dichiarazione di Valore" of the qualification obtained abroad provided by the competent representing diplomatic bodies or consular authority abroad.

**Annex B of D.R. no.**

**SELF-CERTIFICATION STATEMENT  
(Art. 46 of D.P.R. 28.12.2000, no. 445)  
SELF-DECLARED AFFIDAVIT  
(Art. 47 of D.P.R. 28.12.2000, no.445)**

The undersigned:

Surname \_\_\_\_\_ Name \_\_\_\_\_

(for women please indicate maiden name)

born in \_\_\_\_\_ (province/district \_\_\_\_\_)

on (Date of birth dd/mm/yyyy \_\_\_\_\_)

resident in \_\_\_\_\_ (province/district \_\_\_\_\_)

street address \_\_\_\_\_ no. \_\_\_\_\_

**DECLARES**

**-TO HAVE THE FOLLOWING QUALIFICATIONS:**

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**LIKEWISE DECLARES**

- that the documents that follow, presented in photocopy, conform to the original <sup>13</sup>

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**Finally DECLARES**

- that what is stated in the C.V. is based on factual content and is true<sup>14</sup>

The undersigned declares to be aware of the penal sanctions in which he/she would incur should the declarations be untrue, mendacious or contain false data, in accordance with article 76 of the D.P.R. 28.12.2000 no. 445.

The undersigned declares to be aware of the contents of article 75 of the D.P.R. 28.12.2000, no.445 regarding the relinquishment/loss of any benefits resulting from the action that would follow in the case that, after performing background checks and verifications, the Administration were to find proof of mendacious and false contents in the above-mentioned declaration.

The undersigned, according to the D.Lgs. 196/2003 (Code of Regulations on the Protection and Processing of Personal Data) declares that he/she is aware that his/her personal details will be treated and used by the University for institutional purposes and in respect of the principle of pertinence.

**The undersigned attaches a photocopy of his/her Identity Document.** If the Identity document has expired, according with article 45 of D.P.R. 445/2000, the candidate must declare at the bottom of the photocopy of the ID that the data indicated in it have not changed since its date of issuance.

\_\_\_\_\_  
(place and date)

Signature \_\_\_\_\_

\_\_\_\_\_

<sup>13</sup> Provide a detailed list of the documents (e.g. scientific publications, degree thesis, or other qualifications) which are presented in photocopy.

<sup>14</sup> Only declare this if the Curriculum Vitae is presented.

**EUROPEAN  
CURRICULUM VITAE  
FORMAT**



**PERSONAL INFORMATION**

Name **[ SURNAME, other name(s) ]**  
Address **[ House number, street name, postcode, city, country ]**  
Telephone  
Fax  
E-mail  
  
Nationality  
Date of birth **[ Day, month, year ]**

**WORK EXPERIENCE**

- Dates (from – to) **[ Add separate entries for each relevant post occupied, starting with the most recent. ]**
- Name and address of employer
  - Type of business or sector
  - Occupation or position held
- Main activities and responsibilities

**EDUCATION AND TRAINING**

- Dates (from – to) **[ Add separate entries for each relevant course you have completed, starting with the most recent. ]**
- Name and type of organisation providing education and training
- Principal subjects/occupational skills covered
  - Title of qualification awarded
  - Level in national classification (if appropriate)

**PERSONAL SKILLS  
AND COMPETENCES**

*Acquired in the course of life and career  
but not necessarily covered by formal  
certificates and diplomas.*

MOTHER TONGUE

[ Specify mother tongue ]

OTHER LANGUAGES

[ Specify language ]

- Reading skills
- Writing skills
- Verbal skills

[ Indicate level: excellent, good, basic. ]

[ Indicate level: excellent, good, basic. ]

[ Indicate level: excellent, good, basic. ]

SOCIAL SKILLS

[ Describe these competences and indicate where they were acquired. ]

AND COMPETENCES

*Living and working with other people, in  
multicultural environments, in positions  
where communication is important and  
situations where teamwork is essential  
(for example culture and sports), etc.*

ORGANISATIONAL SKILLS

[ Describe these competences and indicate where they were acquired. ]

AND COMPETENCES

*Coordination and administration of  
people, projects and budgets; at work, in  
voluntary work (for example culture and  
sports) and at home, etc.*

TECHNICAL SKILLS

[ Describe these competences and indicate where they were acquired. ]

AND COMPETENCES

*With computers, specific kinds of  
equipment, machinery, etc.*

ARTISTIC SKILLS

[ Describe these competences and indicate where they were acquired. ]

AND COMPETENCES

*Music, writing, design, etc.*

OTHER SKILLS

[ Describe these competences and indicate where they were acquired. ]

AND COMPETENCES

*Competences not mentioned above.*

DRIVING LICENCE(S)

**ADDITIONAL INFORMATION**

[ Include here any other information that may be relevant, for example contact persons,  
references, etc. ]

**ANNEXES**

[ List any attached annexes. ]

[



I, the undersigned (surname and name)\_\_\_\_\_hereby declare that this Curriculum Vitae states only true and factual content, according with articles 46 and 47 of D.P.R. 445/2000. I also declare to be aware of the penal sanctions in which I would incur should the declarations be untrue, mendacious or contain false data, in accordance with article 76 of the D.P.R. 28.12.2000 no. 445. Additionally, I also declare to be aware of article 75 of the D.P.R. 28.12.2000, no.445 regarding the relinquishment/loss of any benefits resulting from the action that would follow in the case that, after performing background checks and verifications, the Administration were to find proof of mendacious and false contents in the above-mentioned declaration. I hereby attach, for this purpose, a copy of a currently valid ID document.

.....  
(Place and date)

Signature <sup>15</sup>

.....

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<sup>15</sup> The signature (handwritten) is mandatory. The omission of the aforementioned signature will result in the declaration being considered null and void.

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***(This part is to be filled out in case the application form, along with the pertinent documentation, are handed in directly to the Archives and Protocol Office - "Ufficio Archivio e Protocollo " of this University)***

I hereby confirm that on today's date Mr/Ms \_\_\_\_\_  
handed in their application to participate in the public selection for the admission to the  
Doctorate PhD course in \_\_\_\_\_  
- XXXI cycle - Academic Year 2015/2016 – of the University of Perugia.

Perugia,

Stamp of the Protocol Office  
and initials of the official who receives the  
application