

UNIVERSITA' DEGLI STUDI DI PERUGIA

Guidelines for the submission of the application for participation in the selection for admission to the PhD courses XXXVI cycle a.a. 2020/2021

(Procedure active from 30 June 2020 until 31 July 2020 at 11:59 pm Italian time)

Connect to the link: <https://unipg.esse3.cineca.it/Home.do>

1. The procedure for submitting the application is exclusively computerized, nothing must be sent by post or by mail.

Before filling in the application, it is advisable to carefully read the call for application <https://www.unipg.it/didattica/dottorati-di-ricerca/bandi-avvisi-e-modulistica>, in particular the part relating to the PhD Course chosen for to whom it was decided to submit the application (**Appendix 1**), make sure that you meet the requisites and CHECK WHICH DOCUMENTS ARE REQUIRED TO BE ATTACHED.

2. ATTENTION: ALL DOCUMENTS NECESSARY FOR THE APPLICATION MUST BE UPLOADED IN PDF FORMAT AND IN SOME CASES PRINTED, SIGNED AND RECHARGED. THEREFORE IT IS RECOMMENDED TO USE A STATION EQUIPPED WITH A PRINTER AND SCANNER.
3. As a preliminary, the candidate, in order to correctly submit the application online, must PRINT, FILL IN and SIGN
 - a. **Annex A** (application);
 - b. **Annex A1** (in case you have a foreign degree for which you are requesting the procedure for the ascertainment of the equivalency);
 - c. **Annex B** (if used to declare titles that are to be evaluated as per art. 3 of the Call);
 - d. **Annex C** (if you wish to submit your curriculum vitae for evaluation, also in the light of the specifications of the selected PhD program)

available on the same web page where the Call for applications for the admission to the PhD programs XXXVI Cycle is published: <http://www.unipg.it/didattica/dottorati-di-ricerca/bandi-avvisi-e-modulistica>.

4. The aforementioned documents must be thoroughly **filled out**, following the procedure specified in art. 3 of the Call for Applications, **signed** (handwritten signature) and then **scanned in black and white, in pdf file format and with a low resolution**;
5. In addition, the following documents must also be **scanned in pdf format, black and white, low resolution**:
 - a. Titles/qualifications that must/can be submitted as a copy, in accordance with art. 3 of the Call, for evaluation (e.g. Degree thesis, publications, grades obtained in the individual examinations within the Degree, that has been either already awarded or is about to be awarded);
 - b. RESEARCH PROJÉT, if required by the selected PhD program, as per Appendix 1;
 - c. Identity document.

Please note: all documents must be scanned in pdf format, black and white, low resolution. Each file cannot exceed 20Mb in size; should a single scanned document exceed this limit, it must be scanned in separate files, each one not exceeding said 20Mb size limit.

6. To participate in the selective procedure payment of € 30,00, as a "contributo di partecipazione" (contribution for participation) is required, clicking on "pagopa" at the end of the admissions application procedure.
7. Should the candidate wish to apply for more than one doctoral program, he/she must submit a separate application for each program, as well as submit, for each application, the required documentation and provide for the payment of the participation fee, equal to Euro 30.00, for the number of PhD Courses chosen.
8. The path to be followed and all the steps to be carried out relating to the online application entry procedure are detailed in Appendix 2 to the Call.
9. COMPLETED THE PROCEDURE FOR COMPLETING AND SUBMITTING THE APPLICATION THE SYSTEM WILL GENERATE A PERSONAL IDENTIFICATION CODE (PREMATRICULAR) THAT WILL BE REPORTED IN THE ACTS CONTAINING THE RESULTS OF THE EVALUATION OF THE CANDIDATE AND THAT WILL BE ESSENTIAL TO FIND THE GRADUATION.

ONLINE APPLICATION PROCEDURE FOR ADMISSION

Connect to the link: <https://unipg.esse3.cineca.it/Home.do>

Picture 1

UNIVERSITÀ DEGLI STUDI DI PERUGIA
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Welcome

Welcome in your registered user area!!

Personale data Display details ▶

Control panel Hide details ▼

Services	Status	To do
Fees	● regular situation	display
Study plan	● not modifiable	
Available appeals	● 0 Available appeals	
Calls registration	● 0 Reservation	

Status Studente

Messages

Personal messages

Sender	Subject
	No m...

Notes

Note - [Bacheca di tutti gli appelli di Ateneo](#) - [Bacheca esiti](#)

Check lights **Note**

- Reserved Area
- Logout
- Change Password
- Other careers
- Home >
- Registrar's Office >
- Study Plan >
- Career >
- Exams >
- Degree >
- Tirocini, Eventi e Placement >
- International mobility incoming >
- International mobility outgoing >

Picture 2

SOL Servizi On Line

Selection registration

Selection registration


Activity	Section	Info	Status
A - Selection competition	Select type of course		
	Selection competition		
	Confirm		
B - Confirm registration in the competition	Preferences		
	Preferences regarding academic career		
	Preferences regarding location		
	Preferences regarding languages		
	Preferences regarding scholarships		
	Selection of administrative category and disability supports		
	Confirm		
C - Admission titles	Details regarding admission does		
D - Declaration of potential titles for evaluation	Titles for evaluation		
	Confirm		
E - Questionnaires	Selection questionnaires		
F - Close procedure	Explicit confirmation		
	Confirm		

Selection registration

Selection registration



Home University Portal Email


Picture 3



UNIVERSITÀ DEGLI STUDI DI PERUGIA
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SOL Servizi On Line



A
1
2
3
B
...
>>

Legend:

- Mandatory Field**
- Checklist**

Course type choice

Select the type of course you are applying for admission

Select course type

Post-Reform* Ph.D. Course

SECOND CYCLE

Back **Next** Next


Home University Portal Email

Cookies use information


Picture 4


PhD Program in Consumer Law, 882 - Reserved positions for graduated abroad	
Competition*	<input type="radio"/> PhD Program in Economics - Institutions, Business and Quantitative Methods from 30/06/2020 18:00 to 31/07/2020 23:59
Detail	
Economics - Institutions, Business and Quantitative Methods, 881 - Non reserved positions	
Economics - Institutions, Business and Quantitative Methods, 882 - Reserved positions for graduated abroad	
Competition*	<input type="radio"/> PhD Program in Energy and Sustainable Development from 30/06/2020 18:00 to 31/07/2020 23:59
Detail	
PhD Program in Energy and Sustainable Development, 881 - Non reserved positions	
PhD Program in Energy and Sustainable Development, 880 - Reserved positions	
PhD Program in Energy and Sustainable Development, 882 - Reserved positions for graduated abroad	
Competition*	<input type="radio"/> PhD Program in Ethics of Communication, Scientific Research and Technological Innovation from 30/06/2020 18:00 to 31/07/2020 23:59
Detail	
Ethics of Communication, Scientific Research and Technological Innovation, 881 - Non reserved positions	
Ethics of Communication, Scientific Research and Technological Innovation, 880 - Reserved positions	
Ethics of Communication, Scientific Research and Technological Innovation, 882 - Reserved positions for graduated abroad	
Competition*	<input checked="" type="radio"/> PhD Program in Health and Veterinary Experimental Sciences from 30/06/2020 18:00 to 31/07/2020 23:59
Detail	
PhD Program in Health and Veterinary Experimental Sciences, 881 - Non reserved positions	
PhD Program in Health and Veterinary Experimental Sciences, 880 - Reserved positions	
PhD Program in Health and Veterinary Experimental Sciences, 882 - Reserved positions for graduated abroad	

Picture 5



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Confirm your selection of competition

Please, verify the information and confirm the options that you've selected in the previous pages

Competition	
Course type	Ph.D. Course
Description	PhD Program in Health and Veterinary Experimental Sciences

[Previous](#) [Confirm and continue](#) Confirm and continue

[Home](#) [University Portal](#) [Email](#)

Picture 6

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Navigation: << ... 3 4 5 6 C ... >>

Selection of the administrative category and disability support

Please select your administrative category (e.g. Non-reserved positions, reserved positions, etc.), valid for participation in the selected admission competition as well as disability supports, if applicable.

Administrative category

Administrative category: -

Support for the test:

- Reserved positions
- Non reserved positions
- Reserved positions for graduated abroad

Do you need a special support for taking the test (in accordance with Law 104/92 and following modifications)? Yes / No

Yes No

Buttons: Previous Next

Legend:

- * **Mandatory Field**
- Checklist**

Picture 7

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Navigation: << ... 4 5 6 C 1 ... >>

Confirmation of registration in the competition

Please verify the information entered in the previous pages

Competition

Type of Academic Degree	P.H.D.
Course type	Ph.D. Course
Description	PhD Program in Health and Veterinary Experimental Sciences

Valid for

Detail	PhD Program in Health and Veterinary Experimental Sciences, 882 - Reserved positions for graduated abroad
--------	---

Administrative category and disability supports

Administrative category	Reserved positions for graduated abroad
Request for disability support	No

Buttons: Previous Confirm and continue

Picture 8

Title and documents control panel

Please, enter your titles and documents

The selected competition calls for the following types of documents of documents and /or titles that can/must be submitted by scanning and uploading them:

Title type	Min	Max
Annex A1	0	1
Annex C - European curriculum vitae	0	1
Annex band self-declared affidavit	0	99
Degree thesis	0	99
Italian translation of titles/publication	0	99
Research project	1	1
CINEA/Declaration of academic value	0	99
Identity document	1	1
Annex A - Admission application	1	1
Publications/Titles	0	99
Qualification for admission	0	99

Declared titles

Title type	Title	Action
Annex A - Admission application	a	
Identity document	doc	
Research project	pro	

Would you like to submit other documents and/or titles to the admission application?*

Yes No

[Home](#) [University Portal](#) [Email](#)

- Legend:**
- ★ Mandatory field
 - Checklist
 - Detail
 - Update
 - Cancel

Picture 9

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Confirmation of declaration of titles and documents


Please verify the entered information with regard to titles and documents

Type	Title
Annex A - Admission application	a
Identity document	doc
Research project	pro

[Home](#) [University Portal](#) [Email](#)

Picture 10

 UNIVERSITÀ DEGLI STUDI DI PERUGIA
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SOL Servizi On Line 

Summary of registration in the Competition

The application procedure has been successfully completed

Admission Competition

Description	PhD Program in Health and Veterinary Experimental Sciences
Year	2020/2021
Prenumerazione	1

Administrative category and disability support

Administrative category	Reserved positions for graduated abroad
Support request for taking the test	No

Valid for

Detail	Admission deadline	Pre-enrolment deadline
PhD Program in Health and Veterinary Experimental Sciences, 052 - Reserved positions for graduated abroad		

Tests

Description	Type	Data	Time	Location
VALUTAZIONE TITOLI				
COLLOQUIO ORALE				

Title and Documents

Typology	Title
Annex A - Admission application	A
Identity document	IDS
Research project	OR

[Home competition](#) [Print Question](#) [Payments](#) [Change titles and documents](#)

Picture 11

The screenshot shows the 'List of Fees' page on the SOL Servizi On Line portal. The header includes the University of Perugia logo and name, the tagline 'dal 1308 costruiamo il futuro', and the 'SOL Servizi On Line' text. A search bar is located in the top right. The main content area displays a table of invoices with columns for Invoice, Expiry date, Amount, Status, and online payment enable. The first row shows an invoice for 30,00 € due on 31/07/2020, with a status of 'non pagato' (not paid) and 'ABILITATO' (enabled) for online payment. A pagination control at the bottom indicates page 1 of 3.

UNIVERSITÀ DEGLI STUDI DI PERUGIA
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SOL Servizi On Line

☰ MENU

☰ Fees

List of Fees

This page displays the list of fees and their respective amounts.

Cerca ▼


Addebiti fatturati (eventuali rimborsi sono visualizzati con importo negativo)

Invoice	Expiry date	Amount	Status	online payment enable
+ 3218064	31/07/2020	30,00 €	● non pagato	ABILITATO
+			<input type="checkbox"/>	
+			<input type="checkbox"/>	
+			<input type="checkbox"/>	
+			<input type="checkbox"/>	
+			<input type="checkbox"/>	
+			<input type="checkbox"/>	
+			<input type="checkbox"/>	
+			<input type="checkbox"/>	
+			<input type="checkbox"/>	


« ‹ 1 2 3 › »

https://solving.unipg.it/area?area=3&nome=3&with=ricorrente/Tassa/Fattura/DatitagEnrOn?Fatt_id=3218064

Picture 12



UNIVERSITÀ DEGLI STUDI DI PERUGIA
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SOL Servizi On Line


MENU

[Elenco Tasse](#) - Fees

Invoice Detail

Invoice 3218064

Expiry date	31/07/2020
Amount	30,00 €
Procedure	PAGAMENTO MEDIANTE NODO



It is an online payment service managed by the Agency for Digital Italy. Further information at the link: www.agid.gov.it

Tax

Year	Instament	Item	Amount
AMMISSIONE CONCORSO SANITA' E SCIENZE SPERIMENTALI VETERINARIE			
2020/2021	Rata unica	CONTRIBUTO SPESE AMMISSIONE CONCORSO	30,00 €

[Pay online](#)

[Pay online](#)

Picture 13

AT THIS POINT THE SYSTEM DISPLAYS THE IDENTIFICATION CODE (PREMATRICULAR) AND THE POSSIBILITY OF MAKING PAYMENT RELATING TO THE PARTICIPATION CONTRIBUTION

The screenshot shows the 'Summary of registration in the Competition' page on the University of Perugia's SOL Servizi On Line portal. The page header includes the university logo, name, and 'SOL Servizi On Line' text. A navigation menu is visible in the top right corner. The main content area displays a confirmation message: 'The application procedure has been successfully completed'. Below this, there are two main sections: 'Admission Competition' and 'Administrative category and disability support'. The 'Admission Competition' section contains a table with the following data:

Description	PhD Program in Health and Veterinary Experimental Sciences
Year	2020/2021
Prematricola	

The 'Administrative category and disability support' section contains a table with the following data:

Administrative category	Reserved positions for graduated abroad
Support request for taking the test	No

Below these sections, there is a 'Valid for' section with a table:

Detail	Admission deadline	Pre-enrolment deadline
PhD Program in Health and Veterinary Experimental Sciences, 882 - Reserved positions for graduated abroad		

Finally, there is a 'Tests' section with a table:

Description	Type	Data	Time	Location
VALUTAZIONE TITOLI				
COLLOQUIO ORALE				

Please note that, in order to comply with the final deadline of 31 July 2020 for the submission of the application and of the relevant documentation, the online application submission procedure must be completed by 23:59 (11:59 pm) of 31 July, 2020

Candidates are asked to complete the application for admission to the selection well in advance of the deadline of 31 July 2020. Candidates are responsible for verifying the correct completion of the application procedure. No claims will be allowed for eventual malfunctioning of the computer system owing to overloading encountered by candidates in proximity to the deadline.

UNTIL THE HEALTH EMERGENCY ENDS, THE OFFICES ARE CLOSED TO THE PUBLIC.

FOR INFORMATION RELATING TO THE SELECTION FOR THE ADMISSION TO THE DOCTORAL RESEARCH COURSES XXXVI CYCLE - A.A. 2020/2021 YOU ARE INVITED TO WRITE EXCLUSIVELY TO: ufficio.concorsi@unipg.it .